



# Brooklyn Middle School

---

Alan Yanku, Principal  
yanku@brooklynschools.org

Heather Tamsin, Assistant Principal  
tamsin@brooklynschools.org

November 10, 2017

Dear Parents and Guardians,

We believe that home to school communication is helpful to a student's school success. We offer opportunities throughout the school year to dialogue about your child's programs and progress and respond promptly to questions and concerns through email or phone conversations.

Some parents may want to meet with teachers in person as well. We enjoy meeting with families but also understand that face-to-face meetings may be challenging for some families to schedule with their hectic work schedules and family commitments. Know that we are only an email or phone call away should any need arise.

For those that feel a face-to-face meeting would be beneficial, we have set aside two dates in November to conference with your child's teachers. Conferences will occur at the following times:

Wednesday, **November 29** from 5:00pm-8:00pm

Thursday, **November 30** from 1:30pm-4:45pm

All of our teachers and social service professionals are available for conferences. If you need to meet with either social worker, please contact them directly. Both of us will be available, as well.

This year we are using an online system to help make scheduling conferences as convenient as possible for families. To schedule a conference please go to [https://ptcfast.com/schools/Brooklyn\\_Middle\\_School](https://ptcfast.com/schools/Brooklyn_Middle_School). You will be directed to select a teacher or grade level and create an account. You will then be sent an email with a link to allow you to select from available times. If you are unable to access the online sign up option or there are no times available, please communicate this with your child's TAG teacher so that they may assist you properly.

Sincerely,

Alan Yanku and Heather Tamsin