

# School Messenger

Brooklyn Schools uses SchoolMessenger as a communication tool for emergencies, cancellations/delays, and general announcements. Parents, guardians, and staff members will receive notifications via phone numbers and email addresses that have been provided to Brooklyn Schools. Each student's family can use up to three phone numbers (listed as home, Mother's cell, and Father's cell) and two email addresses. At the beginning of each school year, parents/guardians will receive a questionnaire/form to fill out for each student. While there is currently not a space for a second email, you can write one in so that the school has your information for SchoolMessenger.

**\*\*At any point**, if your contact information changes, please notify the appropriate office (elementary or middle school) of any phone number or email changes. You can call or email any changes. For the Middle School, 860-774-9153, or [corvello@brooklynschools.org](mailto:corvello@brooklynschools.org). For the Elementary School, 860-774-7577, or [mccallum@brooklynschools.org](mailto:mccallum@brooklynschools.org).

You can also access your contact information using the SchoolMessenger mobile app (available on the App Store for iOS devices, or Google Play Store for Android devices), or via the SchoolMessenger web site - [go.schoolmessenger.com](http://go.schoolmessenger.com). While you can register using the mobile app, it may be easier to register on the web site, and then login in from the mobile app. When registering, you **must use an email that the school has on record**. Please be aware that while you can register quickly, it may take up to two or three days for your account to be linked to your contact information.

Through the app or the web site, parents/guardians can specify which phone numbers or email addresses to contact you for a particular type of communication. You can not edit phone numbers or email addresses using the app. All changes must go through the Middle School or Elementary School offices. School hours and non-school hours emergencies include cancellations, delays, early dismissals, as well as any other type of urgent messages; they are not usually actual emergencies. General announcements are typically anything that is not urgent. Surveys are, as the name implies, surveys. We are currently not using the Attendance feature, although you may still be required to list a contact for Attendance.

If you need assistance with the mobile app or web site, please contact Mr. Kelleher via email [kelleher@brooklynschools.org](mailto:kelleher@brooklynschools.org)